



Longmeadow Primary School

Executive Headteacher: Mr Toby Mills-Bishop

Head of School: Mrs Mikki Caplan and Mrs Kerry Randall

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21st October 2022

Funeral of Mrs McQueen /Side Gate Access/Parents Evening – Meet the Headteacher

Dear Parents and Carers,

On Monday, **31st of October 2022** Longmeadow Primary School will close at **12.30 pm** so that staff and governors are able to attend the funeral and say goodbye to a much loved member of staff, Linda McQueen.

School will be open, as usual, in the morning and children should arrive in their normal full school uniform. The children will be able to eat either their packed lunch, or their school lunch before being collected by an adult at 12.30 pm.

We do understand that the half day closure may pose a childcare problem for some families due to work commitments and, if there is absolutely no other option, please could you make the school office aware either via phone or by email so that a childcare bubble can be organised with the remaining children.

An alternative childcare solution is also available through our wrap-around care providers Multi-Active, they have kindly organised a special camp style session from 12.30 pm until 6 pm on the 31st October. The cost for this session is £15 and places are limited, so please book early to avoid disappointment. Bookings can be made through the Multi-Active office on **01462 351582** or via their website <https://www.multi-active.co.uk/the-zone>
Bookings can be made for Reception age children through to Year 6.

Gates

Following some invaluable parent feedback, and after a subsequent review, we will be re-opening the side gate on the main Key Stage 2 playground so that children can access the school in the morning and the afternoon via the alley way.

Parents Evening

Mr Mills-Bishop, our new Executive Headteacher, will be available for an informal chat on the second parents evening which is being held on Thursday 3rd November. Please feel free to pop into school to meet with him and say hello, he is looking forward to meeting and getting to know as many families as possible.

We wish you all a restful half term break and we thank you for your continued support.

Kind regards

The Longmeadow Team

www.longmeadow.herts.sch.uk