



# Longmeadow Primary Nursery Application Form 2018/19

Email: [admissions@longmeadow.herts.sch.uk](mailto:admissions@longmeadow.herts.sch.uk)

Closing date: **16th March 2018** - Applications to the school close at 5.00pm. Applications received after the closing date will be considered as late.

## PLEASE USE BLOCK CAPITALS

### CHILD'S DETAILS:

Legal Surname (on birth certificate)

Surname (known as, if different)

First & Middle Names

Date of Birth

/ /

MALE / FEMALE

NHS Number

Permanent Address

At the time of application

First Line

Second Line

Town

County

Postcode

Special Educational Needs?  
(EHCP or Statement of Educational needs)

YES / NO

Children in Public Care

YES / NO

Social/Medical Need

YES / NO

Name of sibling, if any, that attends Longmeadow Primary School?

Early Years setting your child currently attends (if any)

## PLEASE COMPLETE EITHER THE 15 HOURS BOX OR THE 30 HOURS BOX

### 15 HOURS ONLY

Children allocated 15 hours will be expected to attend **either**:

**5 MORNING SESSIONS (8:45 - 11:45) OR 5 AFTERNOON SESSIONS (12:30 - 3:30)**

Session preference

Morning

Afternoon

No preference

**We are not able to guarantee your session preference.** However, if due to working, childcare or medical



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reasons that it is essential for your child to attend a particular session, please submit a detailed request in writing to accompany this application form.

Admissions criteria will apply if oversubscribed.

## **30 HOURS ONLY**

Children allocated 30 hours will attend **8:45 – 3:30 TERM TIME ONLY. Home packed lunch to be provided.**

The school only offer **30 x 30 hour places**. Admissions criteria will apply if oversubscribed.

**IF ELIGIBLE A HMRC CODE MUST BE PROVIDED BEFORE 6<sup>th</sup> July 2018.**

Pupils **cannot** be admitted for 30 hours childcare without this code as proof of eligibility and until the code can be verified by the school. If you do not provide a HMCR code, you agree to pay the charge of \*£5.50 per hour (\*£82.50 per week payable in advance).

If not allocated a 30 hour place will you accept a 15 hour place?		YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	
Session preference	Morning	<input type="checkbox"/>	Afternoon	<input type="checkbox"/>	No preference	<input type="checkbox"/>

**We are not able to guarantee your session preference.** However, if due to working, childcare or medical reasons that it is essential for your child to attend a particular session, please submit a detailed request in writing to accompany this application form.

Admissions criteria will apply if oversubscribed.

If entitled to 30 hours, but wish to split the provision with another setting or childminder, please add details of the provider below.

Provider name:	
Contact number:	

## **The school needs information about all adults that have responsibility for your child.**

	Parent/Carer Priority 1	Parent/Carer Priority 2
Title		
Forename		
Surname		
D.O.B		
NI Number		
Address		
	Postcode	Postcode
Email Address		
Mobile Number		
Other Number	Home or Work	Home or Work



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## DECLARATION

The information I have given on this form is complete and accurate. I understand that my personal information will be held securely and will be used only for local authority purposes.

I agree to Longmeadow Primary School using this information to consider my application for a nursery place. I understand that if any part of this completed application form is found false the offer of a place will be withdrawn.

I understand that the completion of an application form does not guarantee a place in the nursery class.

I understand that, if offered a place in the nursery class, I will have to apply separately for a place in Reception.

If applying for a 30 hour session I agree to provide the HMRC code no later than the 6<sup>th</sup> July 2018.

If I do not provide a HMCR code, I agree to pay the charge of \*£5.50 per hour (\*£82.50 per week payable in advance).

\*Prices subject to change.

Signature of Parent/ Carer	Date ...../...../2018
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For office use only	Date received	/ /2018	
	Late application	YES / NO	Time received:
	Distance		
	Type of claim		

**PLEASE RETURN THE COMPLETED APPLICATION FORM BETWEEN 1<sup>ST</sup> JANUARY AND 16<sup>TH</sup> MARCH 2018**

**EITHER BY HAND, POST:**

**ADMISSIONS  
LONGMEADOW PRIMARY SCHOOL  
OAKS CROSS  
STEVENAGE  
HERTS  
SG2 8NE**

**OR EMAIL**

**A SIGNED AND SCANNED COPY TO:**

[admissions@longmeadow.herts.sch.uk](mailto:admissions@longmeadow.herts.sch.uk)

**Allocations will not be made until Friday 20<sup>th</sup> April 2018**