

BITESIZE AFTER SCHOOL CLUB APPLICATION FORM



I/We request that our child attends
The Bitesize After School Club
based at Longmeadow Primary School.

Child's Full Name: _____

Preferred Name: _____ Date of Birth: _____

Ethnicity (please state): _____

Home Address: _____

PASSWORD

For Emergencies - Contact Names and Numbers

1 st Contact	2 nd Contact
Tel: _____	Tel: _____

Medical & Dietary Needs

Doctor's Name	Contact Number

Does your child have any medical problems? Yes / No	Does your child have any special dietary needs? Yes / No
If yes, please give details here	If yes, please give details here

Does your child have a favourite toy or activity?	Yes / No
If yes, please give details here	

I consent to any necessary emergency medical treatment whilst my child is attending the After School Club and authorise the staff to sign any form of consent required by medical staff if a delay in obtaining my signature could endanger my child's health or safety.

Signed _____ Date _____

BITE SIZE AFTER SCHOOL CLUB TERMS AND CONDITIONS

Daily Prices

Session 1	3:15 to 4:45pm	£6.50 (includes a drink and a biscuit)
Session 2	3:15 to 6:00pm	£8.50 (includes a light snack)

1. All fees to be paid monthly in advance.
2. There is a £2.50 administration fee (except for children who already attend Breakfast Club).
3. One month's written notice for any changes to the contract (eg extra sessions, different times or days). We can be flexible for shift work.
4. One month's notice of termination of the contract must be given in writing.
5. There will be no refund for non-attendance due to the child being absent for any reason including sickness, weather conditions or school closures.
6. Only children whose parents have completed and returned a fully completed contract will be able to attend.
7. There will be a late fee imposed for any parent/carer who arrives late after 4:45pm/6:00pm. This will be £5 per child, then £5 for every 15 minutes they are late. The fee is payable within one week and parents/carers will be reminded of the terms and conditions.
8. Parents/carers are required to telephone the Club/Manager before 3:15pm if their child is not attending.
9. Children must be collected by their parent/carer as no child will be allowed to leave the premises alone. In the event of another person collecting the child, the Club must be informed by the parent/carer and the password must be used by the person collecting the child.
10. Children are expected to play with the toys in an appropriate manner and are required to tidy them away at the end of the session.
11. Children are not allowed to bring their own toys.
12. Repeated disobedience and anti-social behaviour will not be tolerated and the Club reserves the right to terminate the contract if this occurred
13. I have read and understood the terms and conditions and will abide by them.

Parent/Carer's Name: _____

Signature: _____

Date: _____

Any enquiries please call the Manager (Debbie) - 07970 684307